

SRFIDC
Executive Board Meeting
March 19, 2005
Minutes

Present: Karen Adsit, Hetty Jardine, Alison Morrison-Shetlar, Peter Petschauer,
Debra Randleman, Martha Wicker
Absent: Deb Moon

- I. Executive Committee meeting was called to order at 3:07 pm by Karen Adsit.
- II. Randleman went over the conference specifics, covering setup and last minute arrangements. Adsit will introduce Dee Fink and M-S will introduce Doc Klein. Newcomers can be introduced at lunch and the CD will be available for everyone.
- III. Treasurers' Report
Beginning balance \$6129.21; conference registrations \$5149 plus \$544 for the conference dinner. Balance to date is \$11,628.70. Conference costs will be around \$6500.
Members to date 39 persons, 20 institutions
- IV. Plans for Upcoming Conferences
2006 – Wicker would ask Moon about hosting in Atlanta area; if no, Jardine would approach Cynthia Alby at GCSU, then Wicker would approach a contact at UGA.
2007 – discussion was about coordinating with Lilly South to tag our conference onto their dates and location, possibly negotiating an institutional or group rate for us. Randleman would make initial contact with this year's hosts and Adsit will follow up with Lilly organizers. Chattanooga would be the backup location.
2008 – Clemson was suggested; Randleman will approach Linda Nilson.
- V. Business Meeting Plan
Reviewed the proposed agenda and discussed some possibilities for future conference locations, planners and possible officers. In addition the board discussed ways to grow, to whom the CD would be distributed, building the expertise data base and ideas for the web page. It was agreed that these issues would be added to the proposed business meeting agenda.
Randleman indicated that the director of her Center will be here along with a faculty development intern.
- V. Minutes from 2 previous executive board meetings were approved
(Petschauer/m, M-S/s)
- VI. Meeting adjourned at 4:50 pm

Respectfully submitted, Hetty Jardine, 3/24/05