

Notes from Executive Board Meeting
Tuesday, March 07, 2006 at 7:30 AM

Karen agreed to set up and manage an SRFIDC listserv.

Alison agreed to update the SRFIDC mailing list by purging individuals who have not attended an annual conference during the past five years.

The Executive Board plans to meet in Chattanooga in September to select a theme, finalize conference facilities, etc.

Alison requested a final conference financial statement from Irene by April or May.

Martha suggested that we add a place on next year's *Call for Proposals* for applicants to explain how they plan to incorporate active learning strategies to engage the audience during their presentations.

Jace suggested that we schedule the concurrent sessions in consecutive timeslots rather than scheduling all sessions in the same track at the same time.

Karen suggested that all members of the Executive Board submit proposals next year and withdraw if/when we have a sufficient number of qualified proposals.

Karen suggested that next year's registration form be completed online and a list of participants be sent automatically to the conference host and the Treasurer. Members will be asked to print the registration form to mail with their payment to the treasurer.

Alison recommended that Irene contact the bank about adding her name to the SRFIDC debit card.

Karen and Martha will explore web hosting and domain name purchase.

Meeting adjourned at 8:15 AM.