

SRFIDC Executive Committee Minutes  
March 13, 2004  
Alison Morrison-Shetlar's House  
Orlando, FL

Art called the meeting to order at 4:31 pm, March 13, 2004.

Present: Alison, Karen, Art, Peter, Hetty Jardine

Review of the minutes of the Executive Committee Meetings (3/8/03 and 3/11/03) and the Annual Business meeting (3/11/03).

Peter made a motion to approve the executive committee minutes form 3/11/03; Hetty seconded the motion. The motion passed, minutes were approved.

Alison presented an overview of the 2004 Sharing conference.

Report:

- 35 participants registered (includes presenters)
- Presenters:
  - Doc Klein (Outward Bound/Leadership company)
  - Charlie Glassik, Janna – keynote speakers
  - 6 people submitted for presentations
- UCF staff helped tremendously; Karen Carr in particular.
- We have reserved 50 rooms, but we did not make our room count. We will have to pay extra for the meeting rooms, etc.
- Schedule:
  - Monday night – bus leaves at 4:30 to go to UCF. Heavy hors d'oeuvres will be served. There will be an open bar. We will get a tour of center, and their classrooms. A flute group will play.
  - All registrants will receive silver mugs, a copy of Charlie Glassick's book: Scholarship Assessed and a tote bag.
  - There are no newcomer's gift, everybody gets everything.
  - Newcomer's luncheon will be on Sunday.
  - Registration for the sharing conference will take place at the hotel is at hotel.
  - We will be in three rooms, all next to each other
  - Art and Alison will give the welcome to open the sharing conference.
  - Main salon is set up for 45 – 50 people so we will be able to move around. Tables will be set up.
  - Posters, exhibits will be in another room.
  - Monday lunch will be in the hotel. The T-shirt exchange will take place at that time. Quotes from Charlie's book will be given out and people will be asked to match answers and questions to exchange t-shirts.
  - Monday night is the Night on the Town
  -
- Program looks good, with a broad range of topics.

- Technology for the conference is an issue for hotel. The hotel wanted to charge for high speed internet access -- \$900.00; we have arranged for dial up connection.
- Projectors and computers will be in each room, as well as an overhead and flip charts.
- During the welcome there will be a get acquainted activity.

Conference attendance: need to push and build it up as a special opportunity. There is a lot of competition out there.

How should we targeting department chairs for future meetings? What about doing a special track for chairs? Possible sessions could include: How to evaluate faculty, how to help their faculty be successful.

Peter presented the Treasurer's Report

Income: 3850.00

10,375 balance from last year

At this point we are better off than this time last year.

By the end of the conference we'll be worse off – We will have to dip into the reserves.

We need to have consortium credit card so that we can get guarantees--hotel, etc.

Action Item Peter will (look into) get a credit card that is attached to the SRFIDC account.

We might need to look again at how we do registration for conference.

- Institutional membership
- Individual membership
- Non-member registration for a daily rate?

We need to separate the membership from conference registration. Peter and Alison volunteered to clean up the process for registration.

We may also need to check out how to do things through campuses vs. consortium. This might be a way that we can reduce costs.

A discussion about potential new services to offer came up with the following.

- Coordinate an exchange program between faculty development centers
- Possibly organize State chapters
- Develop more affiliation with other regional organizations
- Tie more to POD
- Begin collaborative efforts on grants
- Develop and manage a listserve?
- Share resources more: Workshop resources, teaching tips, etc.
- Include center information overviews include in membership information so we can post those areas of expertise on the web.
- Update yellow book information.

We discussed nominations for the elections. We will elect a new chair, and one board member to replace Karen. Possibilities are Martha Wicker and Deb Randleman. If Alison and Karen get elected as co-chairs, then someone will have to be elected to complete Alison's term (one more year).

Future conferences were also discussed. Ask Deb Randleman if WCU can host the 2005 meeting in North Carolina.

Art will ask Martha about running. Karen will ask Deb about coordinating the 2005 conference and about being nominated for board.

The meeting adjourned at 6:20 pm