

SRFIDC Business Meeting
March 15, 2004
Orlando, FL

Minutes

Art Crawley introduced himself and called the business meeting to order at 1:08 pm on March 15, 2004. Art discussed the new consortium brochure that reflects the change in bylaws and includes information on institutional and individual memberships. The brochure still needs some changes to reflect who might become a member of the consortium.

Art presented an overview of recent development and changes to organizational structure and the general health of organization. At its peak, the SRFIDC had 38 member institutions; at its lowest, it only had 11 member institutions. Institutions might have joined in the past because of accreditation purposes. Last year, there were 24 member institutions represented.

Art clarified that the SRFIDC year runs July 1 through June 30.

Institutional membership affords the institution two member votes on any actions taken; individual membership gives that individual one vote on all action items.

Karen Adsit, secretary of the Executive Committee, presented the minutes from the 2003 Business Meeting. Holly Carruth made a motion to approve the minutes; Hetty Jardine seconded the motion. Debi Moon asked that the typographical error on the second page be corrected. Holly Carruth accepted this as a friendly amendment to the motion. Hetty Jardine called the question and a vote was taken. The minutes were approved as corrected.

Peter Petschauer presented the Treasurer's report.
The conference has been spectacular, but...

We started out before the conference with a holding of \$10,371.25.
After sending the last set of checks, we will be at \$5,704.21.
This showing with a conference related income of \$4,875.00.
So, the conference cost us about \$9,500.

Summary:

Account balance: 11/28/03	\$10,371.25
Income associated with 2004 meeting:	\$ 4,875.00
Expenses associated with the meeting:	\$ 9,117.04

The hotel alone absorbed \$3,354.40; with \$2,044 of that for members of the executive committee, UCF staff, and Glassick. In addition, we paid Glassick \$1,000.00, plus all expenses; that is, hotel, food, parking, etc.

Several suggestions, that Peter would like to discuss more widely:

1. Executive committee members ought to be asked to pay, through their institutions, for their own stays; this is an expense that can be absorbed by employers and not us; in addition, we may have had too much confusion with bills.
2. Speakers will be asked to accept one fee, including most expenses, and all his or her expenses ought to come out of that fee.
3. Conference organizers will be asked to watch carefully costs of hotel, food, etc.

Expenses from last year at Clayton State, Provost picked up some expenses for facilities from last year

Bottom line is that the conferences are costing more than we are bringing in.

We need to get to 30 – 35 members/mix of institutions and individuals.
We are still financially solvent.

Recognition and Conference status report

Art thanked Alison and the UCF staff thanks for organization of the conference.
Status of conference. Alison reminded everyone to come to event tonight with provost!!!! Spouses are welcome, the bus is big enough! and there is an open bar.

Art recognized Karen Adsit, who is going off the board, having served three years as secretary. Art was also recognized as the outgoing executive committee chair.

The people are what make the SRFIDC work.

Elections were held for the Executive Committee Chair.

Open nominations for chair of the executive committee. Hetty nominated Karen Adsit and Alison Morrison-Shetlar as co-chairs. Martha Wicker seconded the motion. Both accepted only if they can do it together. the term would be 2004 – 2007. Holly Carruth asked that the nominations be closed and Debi Moon seconded that motion. A vote was taken and Karen and Allison were elected by acclamation/

Elections were then held for a board member whose term would run 2004 – 2007. Karen Adsit nominated Martha Wicker; seconded by Alison Morrison-Shetlar. There were no more nominations. Charles Hart made a motion to close the nominations. Martha agreed to serve. The vote was unanimous.

Elections were then held to fill the board position created to complete Alison's term through 2005, This would be a one year position. Martha Wicker nominated Debi Moon, Peggy Davis seconded the motion. Debi agreed to serve. Alison moved to close the nominations and Charles Hart seconded the motion. The vote was unanimous.

Discussion was held about conference sites for the 2005 and 2006 sharing conferences.

For 2005, we would like to go to North Carolina, even if we don't meet at a member university. Western Carolina will check to see if they can manage it.

For 2006, Macon State & Georgia College agreed to coordinate it

Discussion was held to address some revitalization and brainstorming to increase membership and services to members. Some ideas mentioned are:

- Provide experts for other campus
- Try to begin some virtual sharing opportunities
- Separate membership & conference attendance
- Develop lists of what we can do and what we can offer (for the web).
- Share expertise on each others campus
- Teaching aid/resources
- Each one – reach one -- To up membership
- Develop some membership materials--what are you doing for us lately?
- Provide connections to other centers and provide support for them
- Design a marketing plan.
- Possibly provide compressed videos from the sharing conference.

The executive committee will discuss these ideas and work on increasing membership.

Hetty Jardine made a motion to adjourn the meeting; Debi Moon seconded the motion. The meeting was adjourned.